Welcome!

New Student Orientation
Orientation Agenda

- **Opening Comments:** Don McMullen, Campus President.
- **Financial Aid:** Paige Morris, Director of Financial Aid.
- **Business Office:** Mary Zeigler, Director of Administration.
- **Career Services:** Kenneth Cherry, Director of Career Services.

**Education Department**
- Christopher Verdak, LRC Manager.
- Monique Johnson, Registrar.

- **Admissions Department:** Chris Raver, Director of Admissions.

- **Program Breakout Sessions**
  - Bindley Solomon, Medical Assisting Dept. Chair.
  - Michel Bright, Medical Billing & Coding Dept. Chair.
  - Dr. Carlos Offutt, Pharmacy Tech Dept. Chair.
  - Dr. Arlene Guagliano, Dental Hygiene Dept. Chair.
  - Brady Rogers, Medical Laboratory Technician Chair.
Fortis College provides postsecondary career education to both traditional and nontraditional students through a variety of certificate and degree programs that assist adult students in enhancing their career opportunities and improving problem-solving abilities. Fortis College strives to develop within its students the desire for lifelong and continued education.
The staff at Fortis College believes that they make an important contribution to the economic growth and social well-being of the area. Fortis College educates its students to help meet the economic needs of their community in entry-level positions.

The educational process is a change-oriented approach to education that provides the community with graduates who possess the skills and knowledge needed to succeed in existing and emerging career occupations.
Core Strengths of Your College

- **Career-Oriented Programs:**
  The College’s programs have been developed and are periodically reviewed in conjunction with industry advisory boards to ensure that they continue to prepare graduates according to current needs and expectations of the community of employers served by Fortis College.
More Strengths of Your College

- **Qualified, Caring Faculty:**
  In their academic credentials and professional experience, faculty members are qualified to teach the courses assigned to them, and all are committed to providing the extra assistance students may need to achieve their career goals.
More Strengths of Your College

- **Graduate Employment Assistance:**
  Students approaching graduation receive, at no additional charge, career and employment assistance in finding entry-level positions in their preferred careers.
More Strengths of Your College

- **Small Classes and Personal Attention:**
  A small student-to-faculty ratio helps students obtain the most from their educational investment by ensuring easy access to instructional equipment and to attentive and helpful faculty.
Financial Aid Office Hours & Staff

- **Monday - Thursday**
  8:30am - 7pm

- **Friday**
  8:30am - 5pm

- **Paige Morris**, Director of Financial Aid
  - PMorris@Fortiscollege.edu
  - 301-459-3650 ext. 4118

- **Lauren Cameron**, Financial Aid Advisor
  - Lcameron@Fortiscollege.edu
  - 301-459-3650 ext. 4121

- **Kimberly Shepard**, Financial Aid Advisor
  - Kshepard@Fortiscollege.edu
  - 301-459-3650 ext. 4122
The Financial Aid Department is located on the 1st floor adjacent to the Admission’s Department and the Business Office.

The Financial Aid Department is responsible for:

- Processing federal student aid.
- Determining your awards.
- Setting up your financial plan.
Business Office Staff & Hours

- **Mary K. Zeigler**, Director of Administration; ext. 4116
  MZeigler@FortisCollege.edu

- **Hyon Carter**, Business Office Assistant; ext. 4144
  HCarter@FortisCollege.edu

- **Monday** -- 9am-5pm
- **Tuesday** -- 9am-6:30pm
- **Wednesday & Thursday** -- 9am-5pm
- **Friday** -- 8:30-4:30pm

- Office: 301-459-3650
- Fax: 301-459-3640
Business Office Services

- The Business Office is responsible for receiving and posting of your student payments, and outside scholarship funds in a timely and accurate manner.

- Be sure to stop by the Business Office to:
  - Make your payments.
  - Check on financial aid postings.
  - To be provided with the current statement of activities.
Career Services Welcomes You!

- Kenneth Cherry, Career Services Director. 
kcherry@fortiscollege.edu ; 301-459-3650 ext. 4113

- Julie Coleman, Career Services Advisor. 
jcoleman@fortiscollege.edu ; 301-459-3650 ext. 4112

Office Hours:

- Mon-Thurs – 9:00am - 7:00pm
- Fridays – 9:00am - 5:00pm
What is your Goal?

- Commit to Start Classes!
- Maintain Good Grades
- Excellent Attendance
- Externship
- Graduation
- NEW CAREER
Career Services Job Placement Services

- We’ll Help you with your job search!
- Connect you with employers.
- WE HELP YOU WITH...
  - Resume Preparation.
  - Interview Skills.
  - Dressing for Success.
Self-Directed Job Search

- Let’s launch your career!
- Your new career starts today.
  - Begin to network.
  - Begin to target employers.
It’s not what happens to you that determines how far you will go in life; it is how you handle what happens to you.

~ Zig Ziglar
Learning Resource Center

Christopher Verdak, LRC Manager
plandover@edaff.com

The LRC provides:

- Computers for academic, job searching, and personal use.
- 24-hour access to Online Library @ www.lirn.net

Books on:

- What you’ll learn in your classes.
- Certification exam preparation.
- Career, professional, & personal development.
The LRC Also Provides

- Orientations & class instruction sessions.

- One-on-one help on:
  - Everything in or offered by the LRC.
  - Your research and informational needs.
  - Computers & technology, etc.

- My Campuslink Portal account help and support.

Student Portal www.mycampuslink.com
Library Hours

- Monday – Thursday: 8am - 8pm
- Friday: 9am – 4:30pm
- Saturday: 9am – Noon
- Sunday: Closed

LRC Manager hours

- Monday – Friday: 9am – 5pm

Student worker hours

- Monday – Thursday: 5pm – 8pm
- Saturday: 9am – Noon
LRC Site

http://libguides.yourlrc.info/landoverlrc

Click icons to go to online library resources.

Click icon for Library Catalog.

LRC Hours.

Online Library.
Your Student Portal

www.mycampuslink.com

- Monitor your academic records online, including:
  - Your unofficial transcript.
  - GPA.
  - Final grades.
  - Class schedule.

- Access your student account information, including your billing statements, and even make tuition payments.

- Review your financial aid.
Setting Up Your Portal Account

- To begin using the Student Portal, you need to set up your account at [www.mycampuslink.com](http://www.mycampuslink.com).

- You need a valid personal email account on file at the College to create your account.

- You should get an email telling you to set up your account.
  - If you have any difficulties talk to me or the registrar.
Your Registrar

Ms. Johnson Welcomes You to Fortis College!

Mjohnson@fortiscollege.edu
301.459.3650 ext. 4138

Registrar's Office Hours, Room 502:
- Monday 10:30 – 6:30
- Tuesday-Thursday 9:00 – 5:00
- Friday 9:00 – 4:00
The Registrar Offers You

- Certificates/degree for successful completion of program.

- Proof of enrollment letters - student must be actively attending at least two weeks.

“DON’T DREAM YOUR LIFE - LIVE YOUR DREAM TODAY”
Graduate With Honors

- **Valedictorian** -- Cumulative GPA of 3.91 - 4.0 & 90% attendance.
  - Special Recognition: Red & black cord & white gown at graduation.

- **Summa Cum Laude** – Cumulative GPA 3.91 – 4.00 with 90% attendance.
  - Special Recognition: White gown & white cord at graduation.

- **Magna Cum Laude**– Cumulative GPA 3.81 – 3.90 with 85% attendance.
  - Special Recognition: White gown & white cord at graduation.
More Graduation Honors

- **Dean’s List** - Cumulative GPA 3.50 – 3.80 with 80% attendance.
  - Special Recognition: Blue gown & gold cord at graduation.

- **Alpha Beta Kappa** - Cumulative GPA 3.70 – 4.00 with 90% attendance.
  - Special Recognition: Membership into the National Honor Society, Special induction ceremony at graduation.

- **Perfect Attendance** - Attends 100% of class for entire program without any minutes/days missed.
  - Special Recognition: Certificate & wears blue cord at graduation.
It’s very important that we have your correct and updated contact information.

Let’s fill in your Student Data Verification Form.
Admissions Department

Chris Raver, Admissions Director.

- Congratulations!
- Where to go on your 1st day?
- What is needed to complete your Admissions.
- Are you prepared to start the first day of your new career?
Welcome and Congratulations!

Best of luck in this first step to your new career!

We look forward to helping you succeed!

Questions?